

Wargrave House School & LEAP Specialist College

The Autism Specialists

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Wargrave House Ltd Registered in England 5068428 Charity Reg. No. 1104715



LEAP Specialist College

Ofsted & CQC Registered

19 November 2019

Dear Parents/ Carers

I would like to invite you to a free workshop run by the charity 'Cerebra' which is dedicated to helping families with children (aged 16 or under) with brain conditions, discover a better life together. This will take place at **Wargrave House School** on **Friday 29th November 10am – 2pm** with a 30-minute lunch break. Refreshments and lunch will be provided on-site.

By the end of the workshop, parent/carers will be able to:

- Identify commonly occurring problems facing families accessing services and recognise different types of dispute
- Come up with problem-solving approaches to these problems
- Use a number of template letters when corresponding with public bodies.

The workshop includes working on case studies relating to direct payments, respite care, Disabled Facilities Grants, residential placement and school transport.

If you are interested and would like to come along, please email Natalie Molyneux nataliemolyneux@wargravehouse.com and specify any dietary requirements you may have. Also, could you please complete the Toolkit form attached if you do decide to attend and bring this with you on the day. Places are limited, so please send your replies as soon as possible. I wouldn't want you to miss such an exciting opportunity.

If you would like to find out more information on 'Cerebra', please have a look at their website below:

<https://www.cerebra.org.uk/>

I look forward to seeing you all!
Kind Regards

Natalie Molyneux
Family Liaison Officer



Accessing Public Services Toolkit Workshop



Please complete and return the booking form to secure your place at the Workshop.

Number of places required:

Date of workshop:

1) Have you had a problem with a Public Body?

Yes

No

If Yes please let us know what was the problem?

2) Have you tried to challenge a Public Body?

Yes

No

If Yes please let us know what you tried.

If No please let us know why

3) What would help you to challenge a Public Body?

4) Can we contact you 3 months after the workshop to ask you the same questions? Yes No

Your contact details:

Name:

Address:

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Tel: Email:

Please see our Data Protection statement overleaf

Cerebra is committed to protecting and respecting your privacy. We will use the information you have provided to contact you for your feedback on the workshop. We will store your details electronically and keep it secure. We will not sell or share it with third parties. We will keep your personal data for no longer than is necessary for the purposes described above.

Please tick the box below to give us permission to use your personal information in this way. You can withdraw your permission at any time by contacting contactcare@cerebra.org.uk. For more information about your rights under data protection legislation, including your right to make a complaint to the Information Commissioner's Office, please visit ico.org.uk

If you have any queries about how we handle your personal information, please contact us at enquiries@cerebra.org.uk

☐ I give consent to Cerebra using my personal information for the purposes explained above.

Would you like to be kept up-to-date with our latest news and information?

☐ I consent to Cerebra using my personal information to send me their latest news and information